

Spring Creek Chapter of Trout Unlimited

Board Meeting Minutes

14 January 2013

Reported by: Scott Brumbaugh

- **Opening Information**

- Attendance:
 - Scott Brumbaugh
 - Judi Sittler
 - Bob Donaldson
 - Bob Vierck
 - Bill Voigt
 - Lynn Mitchell
 - Rick Van Horn
- Board Meeting called to order by Sittler @ 1902
- Review of old minutes
 - Amendments: None
 - Old minutes approved as amended
 - Motion: Donaldson
 - Second: Vierck

- **Treasurer's Report**

- Chapter's net worth = \$52367.03
- Corrections: NONE
- Expenses
 - Godaddy.com for the website
 - Roll of stamps
- Treasurer's Report Approval
 - Motion to approve: Sittler
 - Second: Mitchell

- **Old Business**

- Action Item Review:
 - Purtell will contact Samantha with specific questions regarding the banquet's games of chance.
 - Purtell is absent.
 - Bill Brusse will contact SRBC with questions regarding the Titan water permit submittal. The main question is whether or not the water use is consumptive. If the water use is not consumptive, in what condition will the water be returned to the watershed?
 - Brumbaugh contacted SRBC and obtained the Titan water withdrawal permit. Brumbaugh will write a letter to SRBC explaining SCTU concerns.
 - Bill Brusse will look at DEP Chapter 109.
 - Brumbaugh was assigned this action item. This has to do with what the water quality designation for Logan Branch is. Brumbaugh emailed the designation to board members in December 2012. Logan Branch is a high-quality coldwater resource per the DEP.

- Hennessey will contact the Centre County Young Lawyers group to see if they have someone that could provide pro bono legal help to the chapter.
 - Katheryn Urbanowicz replied to Hennessey's inquiry. Urbanowicz is looking into the matter and will get back to us.
 - Bob Donaldson will contact Bob Mix to see if he can provide pro bono help.
 - Mr. Mix cannot help us at this time.
 - Chris Haser will contact “somebody” about joining the board.
 - Bob Donaldson knows “somebody” and will take over this action item.
 - Chris Haser will contact Mitch Blake regarding the following questions for the Coldwater Conservation Corps training:
 - Haser contacted Blake, and forwarded the email to Sittler. The chapter would be responsible for funding a meeting hall and a modest lunch. SCTU is interested in co-hosting this training and will pursue finding co-hosts to help with funding.
- Brumbaugh reports that Hawbaker/Graymont have requested an extension from PADEP to reply to the PADEP comments on the Tressler Quarry. PADEP has currently granted an extension to Hawbaker until February 28th. PADEP has promised to provide the Hawbaker response to SCTU.

- **New Business**

- Sittler nominates Vierck for Vice President
 - Donaldson moves to approve
 - Van Horn seconds
- Sittler welcomed Lynn Mitchell to the board.
- Centre Foundation is having a kick-off meeting for “Centre Gives” (online donation event) on January 22, 2013. Sittler and Vierck will attend to represent SCTU at the meeting.
- May 13th is the On the Fly Tournament. This is the normally scheduled day for our May board meeting. The May board meeting will be changed to May 6th.
- Al Philips will retire from the general membership meeting coordinators role in June of 2013. Sittler will contact someone about replacing Al in this role.
- Sittler received 5X rods and reels from Ron Evans as a donation to our youth program.
- Penns Creek TU is having their annual banquet on March 23.
- New posted signs have been erected at the Hansen Quarry. It is believed that these signs were just replacements for the old signs. It is believed that fishing is still permitted as long as you stay close to the stream.
- Katy Dunlap sent a notice regarding legislative meetings that she is trying to setup between TU members and their state level legislators.
- Banquet Committee (Purtell is absent)
 - Vierck looked into credit card reader options.
 - Option 1 = Phone Transact: Fees are 1.69% for credit card and 1.49% for debit card. An additional fee of \$.24 per transaction is required along with a monthly fee of \$15. The card reader is free, but we will need a receipt printer
 - Option 2 = Pay Pal: Fees are 2.7%. The card reader is free, but we will need a receipt printer.
 - The bottom line is that Purtell and Vierck need to get together to discuss the options.
 - The website is setup to accept reservations to the banquet.

- Brumbaugh researched PA Act 2 and Act 184 (regulations on Small Games of Chance).
 - A summary of facts about the regulation is included in the appendix.
 - At this time, it looks like the Chapter should pursue a “Limited Occasion” License, and keep the “games of chance” proceeds to less than \$2500.
 - Brumbaugh will conduct further research with the Centre County treasurer regarding the exact rules (\$2.5K net or gross limit, etc).
 - Habitat Committee (Vierck)
 - All Milesburg permits have been approved.
 - Final signature of the NFWF contract was completed.
 - Meetings this week with First Energy and the president of Milesburg are scheduled.
 - Bids are being solicited for the Milesburg project.
 - The Western PA Conservancy is being contacted regarding plantings of the Milesburg site. The borough of Milesburg will also be contacted to see if they can obtain trees from the SCI Rockview nursery (only municipalities can obtain trees from this source).
 - Construction is planned for the week of June 24, 2013 (2-3 days).
 - Conservation Committee (Mitchell)
 - Sittler would like to distribute the My Healthy Stream books to the Lamont landowners along Spring Creek. SCTU plans to submit a proposal for \$1K to purchase the books. The Cora L Brooks Foundation is one possible funding source. The League of Women Voters is another possible source.
 - Chris Haser attended the Centre County stream clean-up meeting tonight to represent SCTU.
 - Vierck will talk to Haser about potentially picking up a 3rd site. A suggestion was to pick-up a section between Rte 550 and Fisherman's Paradise
- **Closing Information**
 - Adjourned at 2057
 - Motion: Brumbaugh
 - Second: Van Horn
- **Action Item Summary:**
 - Mitchell will contact the agricultural law clinic at PSU to see if someone can provide pro bono legal help to the chapter.
 - Bill Voigt will contact somebody about joining the board.
 - Sittler will talk to somebody about joining the board.
 - Donaldson will talk to PASEC and “others” about co-hosting the CCC Marcellus Shale training.
 - Brumbaugh will draft a letter to SRBC regarding the Titan Energy Park water withdrawal.
 - Brumbaugh will contact the Centre County treasurer's office regarding clarification on the \$2500 limit for reporting.
 - Van Horn will research how much money we make from the raffles.
 - Vierck will talk to Haser about potentially picking up a 3rd site. A suggestion was to pick-up a section between Rte 550 and Fisherman's Paradise.

Appendix A: Act 2/184 Small Games of Chance Facts

- We may be eligible for a limited occasion permit
 - Section 307 b.3: "Limited occasion licenses.--Eligible organizations which do not own their own premises or which do not lease a specific location to conduct their normal business may apply for a limited occasion license to conduct [small] games of chance on not more than three occasions covering a total of seven days during a licensed year. A limited occasion license entitles **an** eligible [organizations holding such a license] **organization** to conduct no more than two raffles during a licensed year where prizes may not exceed the established limits for regular monthly raffles. Holders of a limited occasion [licenses] **license** may not apply or be granted any other license or special permit under this act. No holder of a regular license or special permit under this act shall apply or be granted a limited occasion license."
 - We do not own or lease a regular place of business (We lease a banquet hall for the annual banquet)
 - <3 events per year
 - Must respect the \$10K prize limit
- "Full" Application
 - Notarized application = \$100
 - 3 officers listed on the application: XO, treasurer, and secretary
 - I believe PSP background checks are required for each (\$10 each)
 - Names of all personnel who will help administer the games
 - Surrender complete membership roster with name, address, phone for every single member
 - For 1st time applicant
 - By-laws
 - Proof of non-profit status
- Game regulations / controls
 - BOTH THE CHAPTER AND THE BANQUET HALL MUST BE LICENSED
 - No single prize may exceed \$1000
 - Purchasing a special permit can extend the \$1K limit
 - \$10K max raffle awards in 1 month (\$25K all prizes for 1 week)
 - Use of money
 - Generally, all proceeds must be used for "public interest"
 - Only 30% of proceeds may be used for operating expenses
 - If you plan to carry money over from 1 year to the next, you must receive approval from the Commonwealth in advance
 - A separate bank account is required
 - No one under 18 can participate (play or conduct)
 - No felon may conduct the game
 - ONLY members may conduct the SGOC
 - You cannot compensate someone for conducting the SGOC
 - Name of licensee and SGOC license #
- Reporting
 - Annual report via online tool
 - This report cannot be viewed a priori.
 - Records kept for 2 years
 - All sales invoices
 - Gross receipts from the conduct of each game of chance

- The cost of each game of chance and other expenses related to the conduct of each game of chance.
 - The total of prizes paid out for each game of chance.
 - The proceeds from the conduct of each game of chance.
 - Totals for items enumerated in #2-#5 above for each operating day, week, month, year, and licensed term.
 - Details as to how the proceeds were used.
 - A record for any prize for which the licensed eligible organization is required to make a W-2G report to the US Secretary of Treasury.
 - A list of winners' names and addresses for prizes in excess of \$10.
 - For merchandise prizes, a receipt showing the purchase price or a statement of fair market value if the item was donated.
 - Invoice that shows the cost and number of raffle tickets that the organization purchased for use.
- Penalties
 - Not sure, but... for first offense: up to \$1K fine & individual summary offense charges